



म.म. महाराष्ट्र फ/८३५७/नाशिक दि. २४/४/२००५
Reg No - Maharashtra F /8357/ Nashik , Date 21/4/20005

॥ विद्या विनयेन शोभते ॥

फोन. (02559) 268285 ,
09822651850



मातोश्री एज्युकेशन सोसायटी, येवला
ता. येवला , जि. नासिक ४२३४०१
MATOSHRI EDUCATION SOCIETY, YEOLA
Tal- Yeola , Dist - Nashik 423401

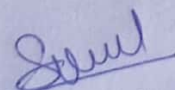
जावक क्र . Ref. No.: MES/ office Order/ 2019/387

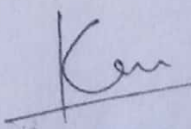
दिनांक - Date: 10/06/2019

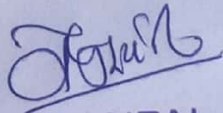
OFFICE ORDER

Amendment in the Leave Rule for the Employees

1. With reference to institute /College Leaves Rules for the employees Ref. No.: MES/ office Order/ 2019/387 Dated 10/06/2019.
2. All teaching staff of Matoshri Education Society's various departments and colleges are hereby informed that the 'Duty Leave (O.D)' in addition to the previous leaves as authorized vide our Previous Leave Rules for Employees Ref. No.: MES/ office Order/ 2019/387 Dated 10/06/2019 will also authorized for all teaching staff of Matoshri College of Education on the following grounds:-
 - a) Attending Conference, Congresses, Symposia and Seminars on behalf of the University, as a delegate nominated or with the permission of our university/college;
 - b) Delivering lecture in institutions at the invitation of such institutions or university, received by the university, and accepted by the university vice-Chancellor/Principal of the College;
 - c) Working in another Indian or Foreign university and other agency, institution or organization, when so deputed by the College;
 - d) Participating in a delegation or working on a committee appointed by Central Government, State Government, State Government, the UGC, assister university or any other similar academic body;
 - e) For performing any other duty assigned to him/her our University/College.
3. All teaching staff will ensure that duty leave will be granted by the principal only on the reasons as mentioned above. However, principals will also ensure that the duty Leaves will be sanctioned only if the aforementioned duties have been assigned to concerned staff through the college authorities, no direct individual detains letter/Email will be accepted.


IQAC Co-ordinator
Matoshri College of Education
Eklahare Nashik


SECRETARY
Matoshri Education Society


PRINCIPAL
Matoshri College of Education
Eklahare, Tal. & Dist. Nashik